

Newport Historical Society Board Meeting
May 13, 2019 6:30 pm
Nettleton House – Newport Historical Society Museum

Meeting Called to Order: By President Cathryn Baird

Board Members Present: Jackie and Larry Cote, Pris and Jerry Hagebusch, Laura McCrillis, Rita James, Tobin and Annette Menard, Stan Sweeney, Dean Stetson.

Absent: Jayna Hooper, Dr. Arthur Walsh, Arnie Hebert

Public Present:

POST MEETING NOTICE: Jackie Cote followed up to the group with the following information contained in an email Tue 4/9/2019 11:28 AM: After the meeting, I got to thinking about the number of Board members present and unfortunately we did not have a quorum for last night's meeting and will need to revisit any votes. This is the first time that we have not had a quorum. Present at the meeting were Pris, Jerry, Jackie, Larry, Tobin, Dean, Stan. Absent were Cathryn, Jayna, Rita, Annette, Laura, Arthur and Arnie. As you can see only 7 of the 14 or 50% of the Board were present. Since we updated our By-laws to change the number of Board members to a minimum of 5, we had to change the quorum requirements to coincide.

See By-laws, Page 1, Article 1, and Section 2. "A quorum shall consist of 50% of the current Board members at the time plus one, rounded up."

For reference, this document is dated November 15, 2017 and is the latest revision. One more Board member attending would have made the required quorum of 8 members. So, Dean, whatever we voted on will need a re-vote at the May meeting.

SECRETARY NOTE: Votes necessary at next meeting (to be updated in subsequent minutes):

1. Minutes of the Previous Meeting:

A Motion to accept the minutes of the March 11th, 2019 meeting was made by Larry.

The Second to the Motion was made by Tobin.

The Motion was passed.

2. Treasurer's Report

A Motion to accept the Treasurers Report was made by Pris.

The Second to the Motion was made by Jerry.

The Motion was passed.

3. Motion to adjourn

A Motion to adjourn was made by Larry.

The Second to the Motion was made by Jackie.

The Motion was passed.

Public Forum: No Public was public at this meeting.

Minutes of the Previous Meeting:

A Motion to accept the minutes of the April 8th, 2019 meeting was made by Jerry.

The Second to the Motion was made by Jackie.

The Motion was ACCEPTED by all and rejected by none.

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Treasurer's Report

Treasurer's reports were presented to the group for review. Members of the board looked over the information and had no specific questions at the time. Financial Statements were presented by Jackie Cote. Detailed copies were distributed, reviewed and discussed including:

- Newport Historical Society Accounting Summary for April 1st thru April 30th 2019.
- Main Operating Account FY ending 30-Sept-2019
- Nettleton House Account FY ending 30-Sept-2019
- NHS Budget Comparison Operating Acct. INCOME October 1st 2018 to September 30th, 2019.
- NHS Budget Comparison Operating Acct. EXPENSE October 1st 2018 to September 30th, 2019.
- NHS Budget Comparison Nettleton House INCOME October 1st 2018 to September 30th, 2019
- NHS Budget Comparison Nettleton House EXPENSE October 1st 2018 to September 30th, 2019.
- Covered Bridge account information.

A Motion to accept the Treasurers Report was made by Dean.
The Second to the Motion was made by Rita.
The Motion was ACCEPTED by all and rejected by none.

Fundraising Report: The report was read by Jackie. Many items are available for the Upcoming events but the focus will be on selling Corbin Covered Bridge Memorabilia.

Museum Report from Larry Cote: The report was read by Larry.

- There were 19 Visitors for the Month of April.
- There were 6 donations of artifacts totaling 254 items.
- The Newport Farmers Market is coming up starting May 17th.
- Docents are needed.

Membership Report provided by Jackie Cote:

- Current membership is 236.....Last year at this time, there were 282 members.
- Pris Hagebusch will be leading the Membership drive this next year.

Old Business:

Community Activities where the Newport Historical Society participates:

- **Thursday May 2** - Academic EXPO and Transition Fair-Newport School 6-8 PM representing the NHS and the CCB Festival
- **Friday May10** - Newport Health Center
- **Friday May 17th** - Start of Farmers Market
- **Saturday May 18th** - Parlin Field
- **June 15th** – Chamber Day on the Common

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New Business:

- There was a discussion on how it is important for the stability of the organization to gain more help at a board and membership level.

Corbin Covered Bridge Event:

Dean reported highlights from recent meetings and activities as of 4-8-2019:

- Promotional information is being distributed and if anyone would like some brochures to distribute kindly contact me.
- May 14 – Town Hall Voting banner and brochures at the top of the stairs.
- May 17- Newport Farmers Market
- May 18 Fireworks at the Airport – Airport Open House & Fireworks as we will have a table with Corbin stuff as in the past
- July 17 – Presentation at Summercrest
- July 18 – Tim Kelly Concert at LAC.... Tickets
- Tents, Porta Potties, review and approve contracts/payments
- 50/50 ticket approval for ordering
- Dinner details
- Prepare and list items to report to Town Manager (3rd week in May). Topics to discuss may include **(please add to the list)**
 - Major events scheduled at this time:
 - Basic Event Schedule
 - Parade
 - Dinner plans
 - Fireworks
 - Cocktails
 - cleaning bridge
 - rubbish barrels
 - plant brackets
 - bridge sign
 - electricity access-contact
 - point person for questions - contact
 - green bridge progress
 - use of short busses
 - Any coordination by any department heads – chain of command

With no other business before the board the meeting was adjourned at 8:10 PM

A Motion to adjourn was made by Larry.

The Second to the Motion was made by Stan.

The Motion to adjourn the meeting was ACCEPTED by all; rejected by none.

Dean Stetson

Recording Secretary (Pro Temp)