

## **Newport Historical Society-Minutes of the Monthly Board Meeting 12-October-2015**

**Location:** Newport Historical Society, Newport, NH

**Start Time:** 6:38 PM – Call to order by President Baird.

**Finish Time:** 8:30 PM

**Duration:** 1 Hr 52 min.

**Attending:** Priscilla and Jerry Hagebusch, Cathryn Baird, Jackie and Larry Cote, Rita James, Dean Stetson, Ann Stout, Heath Marsden.

### **PUBLIC FORUM:**

Heath Marsden Parlin Field Airport Manager spoke to the group describing an initiative at the airport to install signage at the Corbin Covered Bridge area to better define safety and walking trail delineation while incorporating Historical content about the Corbin Covered Bridge. Heath is requesting support by the NHS to provide historical attributes about the structure to incorporate in this signage. Two signs are to be constructed in the style of the New Hampshire State Park signage and will be located at the end of the turf strip adjacent to the Corbin Covered Bridge. The signage is scheduled to be installed spring 2016. The NHS Board of Directors unanimously offered full support on this initiative. Heath is communicating directly with Larry and Jackie on this project.

The group expressed interest in having a presentation on the History of Parlin Field tentatively scheduled for April 2016. Dean and Maura Stetson (former Airport Managers) have offered to support Heath in putting a presentation together.

### **MINUTES FROM THE SEPTEMBER 14, 2015 MEETING**

Minutes OF the previous meeting dated September 14, 2015 were unanimously accepted. So **MOVED** by Jackie, **SECONDED** by Priscilla Hagebusch.

### **TREASURER'S REPORT:**

The treasurer's report was provided by Jackie. Included in the Treasurers report were the following account summaries which were reviewed in detail and unanimously accepted. So **MOVED** by Ann Stout **SECONDED** by Priscilla Hagebusch. Copies of reports are attached.

- Accounting summary 9-1 through 9-30 2015.
- Main Operating FY ending 9-30-2015
- Nettleton House FY ending 9-30-2015
- NHS Budget Comparison Operating Account – Income FY 2015
- NHS Budget Comparison Operating Account – Expense FY 2015
- NHs Budget Comparison Nettleton House – Income FY 2015
- NHS Budget Comparison Nettleton House - Expense FY 2015
- Farmers Market/Apple Pie Craft Fair tallies and comparison 2012-2015

Newton Bartlett has sponsored the next 3 Milltown Messenger Newsletters with a donation of \$300.00. We are seeking sponsorship from local pharmacies as well for 2016 Newsletters.

## **SLATE OF OFFICERS**

The Annual election for Slate of Officers was held during this meeting. The nominating committee presented and the board unanimously approved the following officers. So **MOVED** by Rita James **SECONDED** by Priscilla Hagebusch.

President- Cathryn Baird  
Vice President- Jerry Hagebusch  
Treasurer- Jackie Cote  
Secretary- Jayna Hooper - NEW  
Museum Director- Larry Cote

## **OLD BUSINESS:**

AT the previous meeting the group discussed the Jones's gift proposal and decided to respond thanking Mr. and Mrs. Jones for the opportunity but the Newport Historical Society would decline their offer. David Jones has since responded to Catherin suggesting that he would be interested in donating the Tool portion of the collection to the Newport Historical Society provided there would be a plaque to honor the intention of his gift. There was lengthy discussion and the group decided it would be interested in pursuing Mr. Jones's offer. Physical Space requirement, obligations and expectations will still need to be defined by both parties and Mr. Jones suggests that he will be working more through Local Attorney Mike Work, and his Daughter. President Baird will respond to Mr. Jones with our continued interest in his gift.

Igor Blake has donated \$5,000 to seed an endowment. The estate of Virginia Parker has also recently bequeathed \$5,000. The group is inclined to combine these two gifts to establish an endowment for the long term sustaining of the Museum. Jackie is investigating the legal and financial liabilities to the organization in establishing an endowment with the goal to maintain its flexibility and maximize its income generation potential. Everyone at the meeting was behoooved by these gifts and expressed the excitement of being recognized as a well managed institution in our community based on our history but preparing and guaranteeing its place for future generations.

Dean is presenting a Gift Policy for review, modification, and acceptance by the board to be established as a policy. The origin of this policy is from the "Museum of Modern Art" and has been modified to be more appropriate to our local situation. Dean recommends discussion of this draft in detail to promote parameters and define expectations with regards to gifting to the Newport Historical Society. The end goal should be to have a Policy to support the Executive Board and Museum Management when approached about gifting to the NHS...for today, and tomorrow. Once discussed, crafted and approved by the NHS, this Policy should be published on our website, (as done by many institutions) for clear definition as well as inspiration to any parties that may be interested in gifting to the NHS. Exceptions can always be made to the policy with board acceptance.

## **MUSEUM DIRECTOR'S REPORT:**

Dick Gassett is providing labor and some materials in the renovation of the top floor bathroom. The Winter Carnival Display is in need of Tierra's and trophies. Ann Stout would try to look into some

artifacts to share in the display. The Museum Directors Report is attached. Steve Taylor is on the docket for a program in the fall of 2016.

**FUND RAISING REPORT:**

The Farmers Market is done for the year. Season totals may be seen in the Treasurer's report. Crock order is complete plus 7 manufacturing overages. Tiger and Parlin Field ornaments have been reordered. Proofs of the most recent winter carnival ornaments will be made into note cards for the Winter Carnival.

**NEW BUSINESS:**

Jackie to contact Ryan O'Brian to authorize Dean to maintain updates on the NHS website. Ann Stout has agreed to participate on the fundraising committee. The engraved brass nameplates for the windows have been completed by Harrington's. The group decided that placement of the plaques will be decided by lottery. Ann will inquire if the NHS can sell Winter Carnival items at the Queen Pageant during the Carnival.

The meeting adjourned at 8:30 PM.

Submitted by, Dean Stetson