

Newport Historical Society Minutes
Executive Committee
July 1, 2010
NHS Museum

Attendees

Jackie Cote Mary Lou McGuire Susan Davidson

1. Call to Order: This meeting was called to order at 6:05 PM

2. Business Plan

Consultant Susan Davidson from Upper Valley SCORE attended this meeting to provide guidance on the creation of the NHS business plan, and to gather background information about our organization. A business plan will help us define our organization and our place in the community and help determine future growth. Much of the discussion centered on questions to consider when acquiring a new building (environmental issues with property, insurance coverage, sprinkler system present), the LCHIP grant application, and developing a strategic plan in the future, which would specify goals and their implementation. She suggested investigating the NH Charitable Trust and the Association of Historical Societies of New Hampshire for input. Two focal issues that arose in the discussion were the need to address the Past Perfect database and the possibility of paid part-time staff in the future in order to insure that the NHS suffers no setbacks in the future.

3. Pier Bridge Report

Jackie Cote provided information regarding the work on the Pier Bridge. At this time all the No-Char has been applied to the Pier and portions of the Wrights Bridge. Many other details are contained in the Pier Bridge Report, which will be available at the July 12 meeting.

4. Building Committee

The NHS Building Committee have been reviewing and discussing several properties in town in the quest for a new museum space. Application has been made to SCORE for assistance in developing a business plan.

5. Melaleuca Inc

Previous to this meeting the Executive Board voted to participate in the Melaleuca Nonprofit program. There is no cost to the NHS to participate. The NHS will receive a monthly commission check from purchases by customers in the NHS customer database.

6. Committee Reports

The following committee reports have been received and will be available at the July 12 meeting: Pier Bridge, Website, Fundraising, Building

7. Agenda Items for July 12 Meeting

1. Discussion and vote on acquisition of new Museum building
2. Discussion and vote on applying for an LCHIP grant for the new building
3. Discussion and vote to hire the services of Catherine Hogan of Sunapee to write the LCHIP grant.
4. Discussion and vote to utilize designated Corbin Bridge funds for part of No-Char application costs to be paid by the Town

Adjournment

This meeting adjourned at 8:05 PM.

Respectfully submitted,

Mary Lou McGuire
Secretary