

# Newport Historical Society Minutes

Executive Committee

April 15, 2010

NHS Museum

This meeting was called to order by Cathryn Baird at 5:30 pm.

## Attendees

Arnie Hebert   Mary Lou McGuire   Cathryn Baird   Jackie Cote   Todd Coull

1. Discussion regarding holding meetings at the Museum during warmer months
  - Decision: begin with the May meeting
  - Pros: members will become familiar with Museum holdings and become aware of progress
  - Cons: inaccessibility and lack of bathroom facilities.
  - If this site prohibits people from attending we will review the matter.
2. Reprints of Wheeler's History of Newport.
  - Decision: 10 reprints of the smaller format book for \$215.00
  - Turn around time: 2 - 3 weeks
3. Building Committee reactivation
  - Decision to reestablish Building Committee by calling for interested parties to serve
  - Goals:
    - establish goals and objectives
    - propose, investigate, and assess possible sites and related issues and expenses
    - investigate possible ways to accomplish the task of acquiring safe and secure housing of Museum artifacts
4. Job description: Chairperson of Museum Committee and discussion of Museum policies
  - Museum Committee members responsibilities are documented in the NHS Constitution
  - Museum Committee will meet to establish Museum policies such as de-accessioning, loan of materials, permissions granted to visitors
  - Proposed policies will be brought before the Executive Committee for approval
5. Fall "Signs" exhibit at the Library Arts Center
  - The Museum Committee will take over this project and contact Kate Niboli at the LAC
6. NHS website and internet presence
  - Newport Historical Society contact information will be posted on suitable websites
  - NHS constitution and affiliations will be posted on our website
  - Current affiliations: NH Historical Society; NH Old Graveyard Association, Association of Historical Societies of NH
7. Membership in the Association of Graveyard Studies
  - Decision: to join the AGS (\$50.00 annual fee) to assist in our drive to preserve Pine Street West cemetery
8. Sunshine Social
  - Decision: to donate a 16x20 foil rubbing to the silent auction
9. Apple Pie Festival
  - Decision to participate
  - Cathryn Baird will be the liaison with the Library Arts Center to determine cost and what items we can have at the NHS booth

10. 250<sup>th</sup> Celebration

- Cathryn reported that the 250<sup>th</sup> Committee has had several meetings
- There will be a theme for each month of 2011, from January to October
- The 250<sup>th</sup> Committee has requested participation by the NHS to assist with programming in relation to the themes, providing historical information where needed, assisting with a 250<sup>th</sup> celebration booklet, and other general assistance

11. Consent Agenda

- Decision: the NHS will institute a consent agenda meeting format in order to streamline general meetings
- Secretary, treasurer and committee reports will be sent to the secretary two weeks before the NHS general meeting.
- Reports will be sent to the membership with the meeting agenda one week prior to the general meeting
- Reports will not be presented at the general meeting, but questions will be addressed

12. Historical Articles for the Valley News

- This opportunity to share Newport history will be presented to the general membership, with requests for contributions

13. Executive Committee meetings

- The Executive committee will meet monthly on the first Thursday of the month

This meeting was adjourned at 7:30 PM.

Respectfully submitted,

Mary Lou McGuire  
Secretary